

Council Meeting Minutes

Monday, August 15, 2022 – 6:30 p.m.

Attendance: Acting Mayor Karri Ferguson, Deputy Mayor Greg Munn, Councillor's Walter Munn and Donna Penny and Interim Chief Administrative Officer, Sonya Martin.

1. Call to Order

The meeting was called to order at 6:31 p.m.

2. Conflicts of Interest Declaration – Individual Councillors

Deputy Mayor Greg Munn indicated a conflict with item 6.(d) of the agenda. No other conflicts were heard.

3. Agenda Approval

Amendments to the agenda as follows: Item 6 (j) to be removed (appoint CAO & Deputy CAO) and replace with "ATV Club Meeting-Justin Batchelor", Item 6 (k) to be added "Murray River Fire Dept". Item #7 to be removed (Human Resource "In Camera Session"). It was moved by Councillor Donna Penny and seconded by Councillor Walter Munn to approve the agenda as amended. All were in favour and the motion was carried.

4. Minutes Approval

The June 20, 2022 minutes were approved unanimously on June 23rd, 2022 after the council meeting to facilitate the "CIBC Signing Authority Process" for the new Interim CAO and Acting Mayor.

5. Chief Administrative Officer (CAO) Report(s)

The CAO reviewed April to July 2022 Comparative Income Statements and CAO report with Council. See Appendix "A"

6. Business

- a. RMMR Municipal Elections Bylaw #2022-01-2nd Reading/approval/adoption by Resolution. The CAO read the resolutions for the second reading. It was moved by Acting Mayor Karri Ferguson and seconded by Deputy Mayor Greg Munn that the "RMMR Municipal Elections Bylaw, #2022-01", be hereby **read** a second time. All were in favour and the resolution was approved. It was moved by Deputy Mayor Greg Munn and seconded by Councillor Walter Munn that the "RMMR Municipal Elections Bylaw, #2022-01" be hereby **approved**. All were in favour and the resolution was approved. Therefore, be it resolved that the Rural Municipality of Murray River Bylaw, "RMMR Municipal Elections Bylaw #2022-01, has been **adopted** by the majority of the Rural Municipality of Murray River Council at this meeting. It was moved by Deputy Mayor Greg Munn and seconded by Councillor Donna Penny, all were in favour and the resolution was approved.

RURAL MUNICIPALITY OF MURRAY RIVER

- b. Appoint Deputy Municipal Electoral Officer (DMEO). It was moved by Acting Mayor Karri Ferguson and seconded by Deputy Mayor Greg Munn to appoint Natalie White as the DMEO for the upcoming Election Nov 7/22, *Municipal Government Act* (MGA) Section 40(1). The appointment of the MEO was deferred until the following meeting. All were in favour and the motion was carried.
- c. Gas Tax Project 86.0 "Official Plan & Land Use Bylaw". The new funding agreement extension was signed by Council.
- d. ICIP Hall Project – Extension Agreement | Claims and Tender Process. An Extension Agreement was signed by Council for this project. The Municipality will have to file a commitment form for expensing the funding, for the duration of the project. A discussion between Council on next steps included a Public Meeting for the residents to review and input on the plans which will be presented by "Nine Yards Inc." The public meeting will provide an opportunity to form a Hall Committee and also develop fund raising ideas.
- e. Banking options for Gas tax restricted funds. This item was deferred until next meeting of council.
- f. Emergency Management – EOC – Reception Centre – Volunteer Job Descriptions & Training. The CAO noted that the current EM Plan needed to have personnel and council updates and also recognize previous volunteers. EMO was also updated with new municipal emails. Council agreed to update the EM Plan with guidance from EMO and prepare the Murray River Hall as Reception Centre and the Emergency Operations Centre (EOC) location will be the Murray River Library. The annual required review of the EM Plan will include new position job descriptions and training with the EMO.
- g. New municipal office equipment. A list of necessary equipment to make the municipal office functional was reviewed. CAO will contact FPEIM on the EWAY/Staples Purchasing Program (discounts). With this program, it will eliminate the need for a municipal credit card.
- h. RMMR Website Discussion. CAO to contact Paul Trainer on the cost of developing a new website.
- i. Annual Insurance Premium. It was noted that the insurance premiums may increase by 20% or more this year. Also new forms "Abuse Liability Insurance" need to accompany this year's premium.
- j. ATV Club – Presentation to Council – Justin Batchelor. The Acting Mayor was approached by this group to help with the "gain safe legal access into the village" off the trails for lodging, restaurants and fuel. Council agreed to have them do a presentation to learn more about the group and also the requirements to be met with the province.

- k. Murray River Fire Department request for Municipality to be a Co-signatory on a loan for equipment (Boat). The MRFD received a quote from Dennis Motors in regards to a boat that they deemed as necessary equipment. They would like the municipality to co-sign this loan. Council's requirements for this transaction are the provision of all information in which to make a decision. A motion was put forward by Deputy Mayor Greg Munn to support the "co-signing/financing" approval of the MRFD's purchase of the boat as described in the quote dated June 13, 2022 a total of \$12,866.00 [3 in favour] [1 abstain] and the motion was carried.
- l. Keenan Property. Heavy ruts creating an uneven surface for mowing the lawn will need to be leveled.
- m. Library Test Holes Re: Hall. The holes need to be leveled now that the Hall will remain in its current location. Chris Legere will be contacted for maintenance.

7. Adjournment

At 8:59 p.m. the meeting was adjourned. Motion by Deputy Mayor Greg Munn and seconded by Councillor Donna Penny. All were in favour and the motion was carried.

Signed in accordance
Municipal Government Act S. 116(4)

Karri Ferguson - Acting Mayor

Date

Sonya Martin – Interim Chief Administrative Officer

Date

Appendix “A”

Chief Administrative Officer (CAO) Report – August 15, 2022

Bank Statement Report(s)

CIBC – Montague

1.) CIBC – General Cash Account Balances:

Closing Bank Balance on April 30, 2022:	\$36,647.85
Closing Bank Balance on May 31, 2022:	\$45,184.85
Closing Bank Balance on June 30, 2022:	\$52,092.64
Closing Bank Balance on July 31, 2022:	\$60,269.85

Rural Municipality of Murray River
 Comparative Income Statements for Fiscal 2022-23
 Accumulative

As at April 30, 2022:

Revenue \$12,150.00 – Expenses \$325.50 = Net Income/Loss: \$11,825.00

As at May 31, 2022:

Revenue \$24,301.00 – Expenses \$497.00 = Net Income/Loss: \$23,804.00

As at June 30, 2022:

Revenue \$36,451.50 – Expenses \$12,444.63 = Net Income/Loss: \$24,006.87

As at May 31, 2022:

Revenue \$48,602.00 – Expenses \$21,382.31 = Net Income/Loss: \$27,219.69