

Rural Municipality of Murray River  
Invitation to Bid

Separate bids are solicited for the provision of services to the Rural Municipality of Murray River for 2024 through 2026.

1. Grass cutting and trimming
2. On-call maintenance service person

For further information, please see [www.murrayriverpei.ca](http://www.murrayriverpei.ca) or call 902-741-2009 to request the specs.

1066 MacInnis St., Murray River~~office hours Tues & Fri, 9-3

### **On-call Maintenance**

To be available as needed, within 48 hours of a call, to perform building and miscellaneous maintenance duties such as:

- Trouble shooting issues with heating, plumbing, electrical, arranging for tradespeople as necessary
- Storing, retrieving, and installing seasonal items such as air conditioners, seasonal decorations
- Minor repairs pertaining to light fixtures, bathroom fixtures, entrances, signage, flags, parking lots, landscaping, cleaning eaves, etc.
- Light carpentry such as installation of shelving, securing loose siding
- Disposal of waste
- Other duties as required

Tenders to be scored on the following basis:

- Price 50%
- Previous related experience 40%
- Familiarity with Rural Municipality of Murray River 10%

Bids should describe the qualifications, experience, and availability (response times) of the maintenance person, and provide references. The proposed remuneration structure must be clearly indicated: price per hour for each of the years 2024, 2025, and 2026, including HST if applicable, and any other terms being proposed.

Bids must be submitted in a sealed envelope marked “Tender—Maintenance Person” and mailed or delivered to Rural Municipality of Murray River, PO Box 266, 1066 MacInnis Street, Murray River C0A1W0, to arrive no later than 3:00 pm on April 2, 2024. Sealed envelopes may be dropped in the book return drop box at 1066 MacInnis Street or delivered during business hours: 9am to 3 pm Tuesdays and Fridays.

Lowest or any bid not necessarily accepted.